

SHAKER PLACE REHABILITATION AND NURSING CENTER



Environmental Services Department **Resident Clothing Reimbursement Policy**

Policy:

Shaker Place Rehabilitation and Nursing Center will provide reimbursement for resident's missing items as long as certain criteria is met.

Procedure:

Shaker Place Rehabilitation and Nursing Center will provide reimbursement for resident's missing items, except in the following circumstances:

- There is no record of our labeling the item in question. (If we can't determine the item was in our possession, there's no justification for reimbursement.)
- The resident or family has refused our requests to label their personal laundry. (We have no records of the resident's clothing without labeling.)
- The article of clothing is deemed to be older than one year. (The item may have been disposed of by staff due to its condition, or removed by family because it no longer fits.)
- Article is less than a year old and family unable to provide receipt.
- The family takes responsibility for the cleaning of the laundry **and** the Nursing Home has posted adequate signage notifying staff. (Without our having control of the laundering, there's no guarantee that family returned the item in question to the facility.)
- For clothing that has been donated to the resident by the Nursing Home. (This is clothing the resident/family did not pay for.)

Note: Missing Item Report is to be completed by Nurse Manager and/or Social Worker. The report must include as many specific details as possible.

Shaker Place Rehabilitation and Nursing Center will continue to ensure all that resident's items are reimbursed when appropriate and necessary.

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